



LAJPAT RAI DAV COLLEGE, JAGRAON

(POST GRADUATION)

JAGRAON- 142026 (DISIT. LUDHIANA)

TEL: 01624-223260, 223245 Tele fax: 01624-223921

Email: info@lrdavjagraon.com, lrdavcollege@yahoo.com

Dated: 16.09.2025

A meeting of IQAC was held in hybrid mode with the following members on 16-09-2025 at 2:00 pm in the principal office. The following staff members were present:-

- | | | |
|--------------------------|---|---|
| 1. Dr. Anuj Kumar Sharma | - | Chairperson |
| 2. Dr. Subhash Chand | - | Co-Ordinator |
| 3. Mrs. Mandeep Malhotra | - | Co-coordinator |
| 4. Dr. Pallavi Kataria | - | Member |
| 5. Dr. Meenakshi | - | Member |
| 6. Mr. Varun Goel | - | Member |
| 7. Mrs. Priyanka | - | Member |
| 8. Mr. Ajay Kumar Pal | - | Member |
| 9. Mrs. Sushma Kumari | - | Administrative Officer |
| 10. Dr. Rajesh Kumar | - | Principal DAV College, Jalandhar |
| 11. Mr. Raj Kumar Bhalla | - | Alumni Member |
| 12. Mr. Bhuwan Goyal | - | Member from A.P. Refinery PVT. LTD (Industries) |

Principal sir welcomed all the members and meeting started with chanting of Gayatri Mantra.

Action Taken on the agenda of June-2025 meeting

The committee reviewed the agenda items and recorded with satisfaction that the following works and activities have been successfully completed during the academic session:

1. Infrastructural maintenance and augmentation.

- d. Digital platforms were effectively utilized for course delivery, academic discussions, and assessment processes.
 - e. Various teacher use digital platforms for course delivery, discussion and assessment.
- 6. Extension in NSDC's**
- a. Additional relevant courses in accordance with local needs and employment opportunities were introduced to enhance students' skills and career prospects.
 - b. More number of relevant courses as per local needs will be started.
- 7. Institutional values and Best practices**
- a. Memorandums of Understanding (MOUs) will be signed in upcoming time with various industries and social organizations to provide students with opportunities for internships, industrial training, and community work for their summer internship program.
 - b. The process of adopting certain villages for conducting awareness and cleanliness drives is in the pipeline and it will be done through NSS unit of college.
 - c. New activities and programmes were incorporated into the activity calendar to promote diversity, equity, inclusion, and social responsibility among students.
 - d. International Yoga day was celebrated on June 21, 2025.
 - e. TejTarang was celebrated on Aug23, 2025 dedicated to women and also promotes diversity and equity.
 - f. Students participated in Giddha and NCC parade in Independence Day function on Aug 15,2025 to promote diversity, equity, inclusion and social responsibilities.
 - g. For green audits a green audit committee was constituted. External academic and green audits will be conduct in upcoming time.

Agenda of the Meeting

1. Infrastructure maintenance and augmentation:

- a. To discuss the repair and maintenance work related to computers, printers, internet facilities, and other technical equipment.
- b. To deliberate upon the repair and maintenance of the college building, water supply systems, and electrical items.
- c. To discuss the establishment of a herbal garden in the college campus.
- d. To review the purchase of stationery items required for office work.
- e. To discuss the proposal for procuring new security cameras for the college campus.
- f. To discuss the maintenance and repair work of the college grounds.

- a. Whitewashing and painting work of the Administrative Block, staff rooms, Principal's Office, and reception room was carried out successfully.
- b. The white wash of Room No. 18 postpone till next session.
- c. A sink was installed in the male staff room to improve staff amenities.
- d. The intermediary door between Room No. 47 and Room No. 48 repair were postpone.
- e. A higher-capacity photocopy machine was purchased and installed for institutional delay as due to enough existing facility and high cost.
- f. A wooden/iron gate was installation will be carried out in winter vacation.

2. Admission process.

- a. The college coordinated with various NGOs and social organizations to provide scholarships to needy and meritorious students.
- b. Additional advertisements for the admission process were released.
- c. The fee structure of NSDC courses was reviewed and revised after due consideration.
- d. Students were motivated and guided to enroll in various NSDC courses for skill development and improved career opportunities.

3. Curricular and extracurricular activities

- a. Student induction program was organized on July 21,2025at the commencement of the session.
- b. The activity calendar for the academic session 2026–2027 was developed and implemented effectively.
- c. The NCC and NSS enrolment drive will be organized in the month of September for the new academic session.

4. Professional development of faculty

- a. Teachers will be encouraged and granted duty leave for participation in career development programmes to enhance their professional growth.
- b. Teachers are motivated to actively engage in activities aimed to improve their professional development and competencies.As a result some teacher enrolled in Ph.Dprogramme of their respective field.

5. To evolve teaching learning process

- a. Efforts were initiated for the revival and effective functioning of the Learning Management System (LMS).
- b. Teachers were encouraged to upgrade their knowledge and skills in the use of ICT tools and they also start taking classes in smart classroom.
- c. Meritorious and academically weak students identification started and suitable remedial as well as extra classes will be arranged in upcoming time, according to their academic requirements.

2. Admission Process

- a. To discuss the publication of advertisements regarding the extension of admission dates along with information about the courses and facilities offered by the college.
- b. To deliberate upon the role of admission committees in guiding and counseling students during their regular classes.

3. Curriculum enrichment

- a. To discuss the introduction of various VAC, AEC, and MDC courses in accordance with the guidelines of Panjab University, Chandigarh.
- b. To encourage students to participate actively in social welfare programmes and community service activities.
- c. To plan and organize NCC and NSS enrolment drives for the upcoming session.
- d. To review the implementation of the Mentor-Mentee Programme for academic and personal guidance of students.
- e. To discuss the conduct of house examinations for evaluating students' academic progress.

4. Extra-Curricular Activities

- a. To discuss the effective execution and implementation of the Activity Calendar for the current academic session.
- b. To conduct talent scouting for participation in the Zonal Youth Festival 2025 and to arrange coaches and incentives for selected students.
- c. To deliberate upon the formation of the Student Council for the current academic session.
- d. To discuss the organization of an educational trip for students to promote experiential learning.

5. Academic Development

- a. To discuss the scheduling of class tests for both high-performing and academically struggling students to monitor and enhance their academic performance.

6. Professional Development of faculties

- a. To encourage faculty members to participate in professional development programmes for academic and career advancement.
- b. To motivate faculty members to contribute to society through their knowledge and expertise while supporting their professional development.

Proceeding of Meeting

1. Infrastructure maintenance and augmentation:

- a. The committee discussed the repair and maintenance work related to computers, printers, internet facilities, and other technical equipment for smooth functioning.
- b. The repair and maintenance of the college building, water supply systems, and electrical items were reviewed during the meeting.
- c. The establishment of a herbal garden in the college campus was discussed to promote environmental awareness and greenery.
- d. The purchase of stationery items required for office work was reviewed and approved.
- e. The proposal for procuring new security cameras for enhancing campus security was discussed in detail.
- f. The maintenance and repair work of the college grounds were discussed for improving campus infrastructure.

2. Admission Process

- a. The committee discussed the publication of advertisements related to the extension of admission dates and the promotion of courses and facilities offered by the college.
- b. The role of admission committees in guiding and counseling students during regular classes was discussed to ensure better student support and awareness.

3. Curriculum enrichment

- a. The committee discussed the introduction of various VAC, AEC, and MDC courses in accordance with the regulations of Panjab University, Chandigarh.
- b. The need to encourage students to participate actively in social welfare programmes and community service activities was discussed.
- c. The planning and organization of NCC and NSS enrolment drives were deliberated upon during the meeting.
- d. The implementation of the Mentor-Mentee Programme for providing academic and personal guidance to students was reviewed.
- e. The conduct of house examinations for assessing students' academic performance was discussed in detail.

4. Extra-Curricular Activities

- a. The committee discussed the effective execution and implementation of the Activity Calendar for the current academic session.

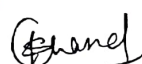
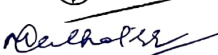
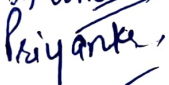
- b. The committee deliberated upon talent scouting for participation in the Zonal Youth Festival 2025 and discussed providing coaching and incentives to the selected participants.
- c. The formation of the Student Council for the current academic session was discussed during the meeting.
- d. The proposal for organizing an educational trip to promote experiential learning among students was reviewed and approved.

5. Academic Development

- a. The committee discussed the scheduling of class tests for both high-performing and academically struggling students to assess and improve their academic progress.

6. Professional Development of faculties

- a. The committee discussed encouraging faculty members to participate in professional development programmes for academic and career enhancement.
- b. The need to motivate faculty members to contribute to society through their knowledge and expertise, along with supporting their professional development, was discussed during the meeting.

Name	Signature	Name	Signature
Dr. Anuj Kumar Sharma		Dr. Rajesh Kumar	
Dr. Subhash Chand		Mr. Raj Kumar Bhalla	
Mrs. Mandeep Malhotra		Mr. Bhuwan Goyal	
Dr. Pallavi Kataria			
Dr. Meenakshi			
Mrs. Priyanka			
Dr. Varun Goel			
Mr. Ajay Kumar pal			
Mrs. SushmaKumari			



LAJPAT RAI DAV COLLEGE, JAGRAON

(POST GRADUATION)

JAGRAON- 142026 (DISIT. LUDHIANA)
TEL: 01624-223260, 223245 Tele fax: 01624-223921
Email: info@lrdavjagraon.com, lrdavcollege@yahoo.com

Dated: 03. 11 .2025

A meeting of IQAC was held in hybrid mode with the following members on 03-11-2025 at 2:00 pm in the principal office. The following staff members were present:-

- | | | |
|--------------------------|---|---|
| 1. Dr. Anuj Kumar Sharma | - | Chairperson |
| 2. Dr. Subhash Chand | - | Co-Ordinator |
| 3. Mrs. Mandeep Kaur | - | Co-coordinator |
| 4. Dr. Pallavi Kataria | - | Member |
| 5. Dr. Meenakshi | - | Member |
| 6. Mrs. Priyanka | - | Member |
| 7. Mrs. Varun Goel | - | Member |
| 8. Mr. Ajay Kumar Pal | - | Member |
| 9. Mr. Jagdeep Singh | - | Administrative Officer |
| 10. Dr. Rajesh Kumar | - | Principal DAV College, Jalandhar |
| 11. Mr. Raj Kumar Bhalla | - | Alumni Member |
| 12. Mr. Bhuwan Goyal | - | Member from A.P. Refinery PVT. LTD (Industries) |

The meeting of the Internal Quality Assurance Cell (IQAC) commenced under the chairmanship of the Principal, Dr. Anuj Kumar Sharma, who welcomed all the members and initiated the meeting.

Action Taken on the agenda of August -2025 meeting

The committee reviewed the agenda items and recorded with satisfaction that the following works and activities have been successfully completed during the academic session:

1. Infrastructure maintenance and augmentation:

- a. Repair and maintenance work related to computers, printers, internet facilities, and other technical equipment was carried out successfully.
- b. Some repairs and maintenance of the college building, water supply systems, and electrical items were completed and major work will be start in winter vacation.
- c. Aherbal garden was established on the college campus to promote environmental awareness.
- d. New security cameras will be procured in upcoming months and installed to strengthen campus security.

2. Admission Process

- a. Advertisements regarding the extension of admission dates and information about the courses and facilities offered by the college were published successfully.
- b. Admission committees actively guided and counseled students during their regular classes regarding admission procedures, courses, and institutional facilities.

3. Curriculum enrichment

- a. Various VAC, AEC, and MDC courses were introduced in accordance with the guidelines of Panjab University, Chandigarh.
- b. NCC and NSS volunteers organized a Flood Relief Fund Drive for the flood victims of Punjab. The collected fund was donated to KarBhalla Ho Bhalla Society. The initiative encouraged social responsibility and community engagement among students.
- c. NCC and NSS enrolment drives were organized successfully for the academic session.
- d. The Mentor-Mentee Programme was implemented effectively to provide academic and personal support to students.
- e. A lecture on Ozone Layer Depletion was organized to sensitize students towards environmental issues.
- f. House examinations were conducted successfully to evaluate students' academic progress.

4. Extra-Curricular Activities

- a. The Activity Calendar for the current academic session was implemented successfully.
- b. A Freshers' Party was organized successfully to welcome the newly admitted students.
- c. Talent scouting for participation in the Zonal Youth Festival 2025 was conducted, and coaches and incentives were provided to selected students.
- d. The Student Council for the current academic session was constituted successfully.

- e. An educational trip was organized by Department Of Computer Science for students to promote experiential and practical learning.
- f. An HIV/AIDS awareness programme was organized by NSS in collaboration with AzaadBhagat Singh VirastSangh to sensitize students on this important social issue.

5. Academic Development

- a. Class tests were scheduled and conducted for both high-performing and academically struggling students to evaluate and improve their academic performance.

6. Professional Development of faculties

- a. Faculty members were encouraged and supported to participate in various professional development programmes for academic and career advancement and many teachers also participated in various workshop, refresher course etc. Some teachers also enrolled themselves in Ph.D program.
- b. Faculty members were encouraged to contribute to society through academic outreach, knowledge-sharing initiatives, and community engagement activities, while also focusing on their professional advancement.

The committee appreciated the collective efforts of staff and students in successfully accomplishing the above-mentioned activities.

Agenda of the Meeting

1. Infrastructure maintenance and Augmentation:

- a. To discuss the repair of electrical items in the college.
- b. To review the repairs and maintenance work of the college campus and ground.
- c. To consider the purchase and repair of internet components, printers, CCTV systems, etc.

2. Admission Process:

- a. To discuss organizing visits to nearby schools for inviting participation in the inter-school competition series "Carvaan-E-Hunar" in order to attract prospective students for the next academic session.
- b. To discuss the advertisement and promotion of the college through the program "Carvaan-E-Hunar".

3. Curriculum Enrichment:

- a. To discuss the introduction of new VAC, AEC, and MDC courses for the upcoming semesters in accordance with the rules and guidelines of Panjab University Chandigarh.

4. Extra-Curricular Activities:

- a. To discuss the implementation and follow-up of the activity calendar.
- b. To discuss arranging an educational trip for students.
- c. To discuss organizing an extension lecture on Legal Services Day, celebration of Veer Bal Diwas and organizing a plantation drive and poster-making activity on environmental issues.

5. Academic Development:

- a. Necessary arrangement and guidance to students regarding their December examination especially first year students under NEP.

6. Professional Development of Faculties:

- a. Fostering academic growth in faculty members via knowledge-sharing and community-driven projects.

Proceeding of Meeting

1. Infrastructure maintenance and Augmentation:

- a. The committee discussed the condition of electrical items and resolved that necessary repairs should be carried out at the earliest.
- b. The members reviewed the maintenance requirements of the college campus and playground. It was decided to undertake routine repair and maintenance work to ensure proper upkeep of the institution.
- c. The issue regarding internet components, printers, CCTV cameras, and other related equipment was discussed. The committee approved the repair of faulty items and the purchase of new components wherever required.
- d. The committee discussed the requirement of material for conducting HavanYajna and approved the purchase of the necessary items.

2. Admission Process:

- a. The committee decide that faculty members will visit nearby schools to promote the "Carvaan-E-Hunar" competition and encourage student participation.
- b. The committee discussed the use of Carvaan-E-Hunar as a platform for college promotion and outreach to enhance the institution's visibility among prospective students.

3. Curriculum Enrichment:

- a. The committee resolved to introduce new VAC, AEC, and MDC courses in alignment with Panjab University guidelines to foster multidisciplinary learning and enhance student skill development.

4. Extra-Curricular Activities:

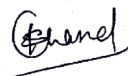
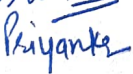
- a. The committee reviewed the activity calendar and resolved to organize academic, cultural, co-curricular, and awareness activities, including educational trips, extension lectures, commemorative events, and environmental programmes, in accordance with the scheduled plan to promote students' holistic development.

5. Academic Development:

- a. The committee discussed providing academic guidance and examination-related support to students, particularly first-year students under NEP, to ensure the smooth conduct of the December examinations.

6. Professional Development of Faculties:

- a. The committee discussed the importance of faculty members to contribute to society through academic outreach, knowledge-sharing initiatives, and community engagement activities, while also focusing on their professional advancement.

Name	Signature	Name	Signature
Dr. Anuj Kumar Sharma		Dr. Rajesh Kumar	
Dr. Subhash Chand		Mr. Raj Kumar Bhalla	
Mrs. Mandeep Malhotra		Mr. Bhuwan Goyal	
Dr. Pallavi Kataria			
Dr. Meenakshi			
Mrs. Priyanka			
Dr. Varun Goel			
Mr. Ajay Kumar pal			
Mr. Jagdeep Singh			



LAJPAT RAI DAV COLLEGE, JAGRAON

(POST GRADUATION)

JAGRAON- 142026 (DISIT, LUDHIANA)

TEL: 01624-223260, 223245 Tele fax: 01624-223921

Email: info@lrdavjagraon.com, lrdavcollege@yahoo.com

Dated: 16.01.2026

A meeting of the IQAC was held in hybrid mode on 16-01-2025 at 2:00 PM in the Principal's Office, and the following members of the committee were present:-

- | | | |
|--------------------------|---|---|
| 1. Dr. Anuj Kumar Sharma | - | Chairperson |
| 2. Dr. Subhash Chand | - | Co-Ordinator |
| 3. Mrs. Mandeep Malhotra | - | Co-coordinator |
| 4. Dr. Pallavi Kataria | - | Member |
| 5. Dr. Meenakshi | - | Member |
| 6. Mrs. Priyanka | - | Member |
| 7. Dr. Varun Goel | - | Member |
| 8. Mr. Ajay Kumar Pal | - | Member |
| 9. Mr. Jagdeep Singh | - | Administrative Officer |
| 10. Dr. Anoop Vats | - | Principal DAV College, Jalandhar |
| 11. Mr. Raj Kumar Bhalla | - | Alumni Member |
| 12. Mr. Bhuwan Goyal | - | Member from A.P. Refinery PVT. LTD (Industries) |

The meeting of the Internal Quality Assurance Cell (IQAC) began under the chairmanship of the Principal, Dr. Anuj Kumar Sharma, who warmly welcomed all the members and formally initiated the proceedings.

Action Taken Report of November meeting

1. Infrastructure maintenance and Augmentation:

- Necessary repairs of electrical items were initiated /completed.
- Necessary repair and maintenance work of the college campus and ground was undertaken.

- c. Internet components, printers, CCTV cameras, and related equipment were repaired/purchased as approved in the previous meeting and will be installed in upcoming months.

2. Admission Process:

- a. Visits to nearby schools will be organized to invite participation in the inter-school competition series "Carvaan-E-Hunar" in the next week to establish contact with prospective students for the next academic session.
- b. Advertisement and promotional activities of the college were carried out effectively through "Carvaan-E-Hunar", resulting in increased awareness about the institution among students and the public.
- c. Date of Caravan-E-Hunar will be decided in next meeting.

3. Curriculum Enrichment:

- a. New VAC, AEC, and MDC courses were introduced for the upcoming semesters in accordance with the guidelines of Panjab University Chandigarh.

4. Extra-Curricular Activities:

- a. Activities were conducted per the activity calendar.
- b. An educational trip was arranged to enhance experiential learning among students.
- c. An extension lecture on Legal Services Day was organized in which students actively participated.
- d. Veer Bal Diwas was celebrated in the college to commemorate the sacrifices of the Char Sahibzaade and Guru Tegh Bahadur Ji.
- e. A plantation drive and poster-making activity on environmental issues were organized successfully by NCC, encouraging environmental awareness among Cadets.

5. Academic Development:

- a. Necessary arrangements and guidance regarding the December examinations were provided to students, especially first-year students under NEP.

6. Professional Development of Faculties:

- a. Driven by our institution's vision for community engagement and faculty development, Mr. Ajay Kumar Pal, Assistant Professor, delivered value based lectures in a seven-day value education workshop at Central Jail, Ludhiana. This initiative highlights our faculty's dedication to societal outreach and academic knowledge sharing.

Agenda of the meeting

1. Infrastructure maintenance and augmentation

- a. Procurement and installation of a new CCTV surveillance system across the college campus and in the class rooms to enhance security. Purchase and repair of internet components, printers, and other essential hardware. Planning the periodic servicing and repair of electrical equipment, including AC units, RO water systems, and fans.
- b. Installation of an iron gate in the PG Block and to repair the science block, supporting walls are required.
- c. Procurement of new textbooks aligned with the National Education Policy (NEP) syllabus and the caning of library chairs for ensuring proper seating arrangements and maintenance of library furniture.

2. Admission Process:

- a. To discuss admission promotion strategies, including advertisement, preparation of publicity materials, school outreach activities, organization of "Carvaan-E-Hunar," and the fair distribution of scholarship funds among deserving students.

3. Curricular and Extracurricular Activities

- a. To deliberate upon the introduction and modification of Value Added Courses (VAC), Ability Enhancement Courses (AEC), and Multi-Disciplinary Courses (MDC) in accordance with the guidelines prescribed by Panjab University, Chandigarh.
- b. Organization of the sanctioned National Level Seminar and review the implementation of the college activity calendar to ensure the timely conduct and dissemination of academic, co-curricular activities.
- c. Initiation of the Soft Skills and Life Skills Programme in the month of March and also organize a NSS Camp by NSS unit of the college.

4. Professional Development of Faculty

- a. To encourage faculty members to attend professional development programmes for academic and professional enrichment and to actively participate in social service and community welfare programmes.

5. To evolve teaching learning process

- a. To review the conduct of regular class tests and Mid-Semester Tests (MSTs) aimed at preparing students effectively for the forthcoming Even Semester Examinations.
 - b. To discuss the provision of remedial classes for academically weak students and extra classes for meritorious students to enhance their learning outcomes.
- 6. Development in NSDC Courses:**
- a. Start new NSDC courses.

Proceedings of the Meeting

1. Infrastructure maintenance and augmentation

- a. The committee discussed the procurement, installation and repair of a new CCTV, internet components and electrical equipment.
- b. Committee prioritized the installation of an iron gate in the PG Block and construction of the retaining wall in the Science Block.
- c. The committee addressed purchasing new NEP-compliant textbooks and identified several library chairs that require caning and repair.

2. Admission Process:

- a. The committee discussed admission promotion strategies, including the continuation of existing advertisement modes, preparation of publicity materials and the online registration portal, and school outreach activities for the organization of “Carvaan-E-Hunar” and admission awareness.
- b. Distribution of scholarship funds among deserving students.

3. Curricular and Extracurricular Activities

- a. The committee deliberated upon the introduction and modification of Value Added Courses (VAC), Ability Enhancement Courses (AEC), and Multi-Disciplinary Courses (MDC)
- b. The arrangements for organizing the National Level Seminar and implementation of the college activity calendar.
- c. Organization Soft Skills and Life Skills Programme and seven-day NSS Camp in college premise.

4. Professional Development of Faculty

- a. The committee discussed permitting faculty members to attend professional development programmes for academic and professional enrichment. The committee also emphasized to encourage faculty members to actively participate in social service and community welfare programmes.

5. To evolve teaching learning process

- a. The committee reviewed the implementation of continuous assessment through class tests and MSTs and resolved to provide remedial and enrichment classes to support students according to their academic needs.

7. Development in Add-on Courses:

- a. Integration of new NSDC skill-based courses aimed at boosting students vocational readiness and career prospects.

Name

Signature

Dr. Anuj Kumar Sharma

Aha

Dr. Subhash Chand

Subhash

Mrs. Mandeep Malhotra

Mandeep

Dr. Pallavi Kataria

Pallavi

Dr. Meenakshi

Meenakshi

Mrs. Priyanka

Priyanka

Dr. Varun Goel

Varun

Mr. Ajay Kumar pal

Ajay

Mr. Jagdeep Singh

Jagdeep

Name

Signature

Dr. Anoop Vats

Anoop

Mr. Raj Kumar Bhalla

Raj

Mr. Bhuwan Goyal

Bhuwan



LAJPAT RAI DAV COLLEGE, JAGRAON

(POST GRADUATION)

JAGRAON- 142026 (DISIT, LUDHIANA)

TEL: 01624-223260, 223245 Tele fax: 01624-223921

Email: info@lrdavjagraon.com, lrdavcollege@yahoo.com

Dated: 30.05.2026

A meeting of the IQAC was held in hybrid mode on 30-05-2026 at 12:40 PM in the Principal's Office, and the following members of the committee were present:-

- | | | |
|--------------------------|---|--|
| 1. Dr. Anuj Kumar Sharma | - | Chairperson |
| 2. Dr. Subhash Chand | - | Co-Ordinator |
| 3. Mrs. Mandeep Malhotra | - | Co-coordinator |
| 4. Dr. Pallavi Kataria | - | Member |
| 5. Dr. Meenakshi | - | Member |
| 6. Mrs. Priyanka | - | Member |
| 7. Dr. Varun Goel | - | Member |
| 8. Mr Ajay Kumar Pal | - | Member |
| 9. Mr. Jagdeep Singh | - | Administrative Officer |
| 10. Dr. Anoop Vats | - | Principal DAV College, Jalandhar |
| 11. Mr. Raj Kumar Bhalla | - | Alumni Member |
| 12. Mr. Bhuwan Goyal | - | Member from A.P. Refinery PVT. LTD(Industries) |

The meeting of the Internal Quality Assurance Cell (IQAC) began under the chairmanship of the Principal, Dr. Anuj Kumar Sharma, who warmly welcomed all the members and formally initiated the proceedings.

Action Taken Report of January meeting

a. Infrastructure maintenance and augmentation

- b. New I.P. CCTV camera have been purchased, installed, and integrated into the central security hub. Internet components and printers have been repaired/replaced. The servicing of all ACs, RO systems, and fans has been done.
- c. The Installation of new Iron Gate in the PG block got done and new supporting walls were built to reinforce the existing structure laterally.
- d. Essential books according to new NEP syllabi for all classes have been purchased. The caning work of the library chair is complete.

1. Admission Process:

- a. The college has successfully maintained its established advertisement channels. All previous media modes used for admission purposes were renewed and are currently operational.
- b. The official college prospectus and promotional pamphlets have been printed and distributed. Additionally, the online registration forms were finalized and integrated into the college website for seamless applicant access.
- c. Visits to nearby schools were undertaken to invite students to participate in the inter-school competition series "Carvaan-E-Hunar" to celebrate the Birth Anniversary of Lala Lajpat Rai. The event served as an effective platform for promoting and advertising the college among school students and the wider community, which helped in increasing awareness and student footfall for the next academic session.
- d. Scholarships and fee concessions were provided to the poor and deserving students.

3. Curricular and Extracurricular Activities

- a. The introduction of Value Added Courses (VAC), Ability Enhancement Courses (AEC), and Multi-Disciplinary Courses (MDC) was carried out in accordance with the guidelines issued by Panjab University, Chandigarh.

- b. A rally against drug abuse was successfully organized under the campaign "Pinda de Pehredar" to create awareness among youth and society regarding the harmful effects of drugs.
- c. The Department of Commerce successfully organized a College Development Council (CDC) sponsored National Seminar on the theme "Marketing in the Era of Artificial Intelligence."
- d. The NCC unit of the college actively and enthusiastically participated in the 77th Republic Day celebrations.
- e. International Mother Language Day was celebrated in the college to promote linguistic diversity and to sensitize students about the importance of preserving and respecting their mother languages.
- f. On the occasion of National Science day, "IT Conundrum," a competition based on information technology and logical reasoning, was organized successfully.
- g. The Department of Commerce organized **Commerce Fiesta** to provide students with a platform to exhibit their talents, creativity, and knowledge in commerce and management through various academic and co-curricular competitions.
- h. E-Book Week was organized successfully in the college to promote digital learning and reading habits among students.
- i. The Soft Skills and Life Skills Programme was successfully initiated during the month of March.
- j. One-day educational trip to Kasauli and Morni Hills was organized for students to provide experiential learning and recreational exposure.
- k. Seven days NSS camp organized in the college.

4. Professional Development of Faculty

- a. Faculty members were permitted and encouraged to attend professional development programmes for academic and professional enrichment.

5. To evolve teaching learning process

- a. Regular class tests and Mid-Semester Tests (MSTs) were conducted successfully to prepare students effectively for the forthcoming Even Semester Examinations.

6. Development in NSDC Courses:

- a. To discuss the introduction of new courses under the NSDC framework for enhancing skill-based education and employability opportunities for students in next session.

Agenda of the meeting

1. Infrastructure Maintenance and Augmentation

To review and deliberate upon the maintenance, repair, renovation, and augmentation of institutional infrastructure, including the procurement of library resources, particularly library books aligned with the NEP syllabus. The agenda further encompasses the whitewashing, renovation, and upkeep of the male and female staff rooms; maintenance and repair of air conditioners (ACs), RO water purification systems, electrical and utility equipment; maintenance of water supply systems; and repair and improvement of campus signage and other campus facilities to ensure a safe, functional, and conducive academic environment.

2. Admission and Student Outreach

To discuss measures for strengthening the admission process through effective outreach and promotional strategies, expansion of marketing initiatives, and provision of scholarships and financial assistance to deserving and meritorious students in collaboration with governmental and non-governmental organizations.

3. Academic, Co-curricular and Student Development Activities

To plan and organize academic and extracurricular activities for the forthcoming academic session, including the Students' Induction Programme, preparation and implementation of the institutional activity calendar, NCC and NSS enrolment drives, and the conduct of Convocation and Prize Distribution functions.

4. Faculty Development and Capacity Building

To encourage and facilitate faculty participation in seminars, workshops, refresher courses, Faculty Development Programmes (FDPs), and other academic and professional development activities organized by reputed national and state-level institutions. Such engagements aim to enhance professional competence, research aptitude, pedagogical effectiveness, and overall academic excellence, thereby contributing to the continuous growth and quality enhancement of the institution.

5. Enhancement of Teaching-Learning Processes

To deliberate upon the effective implementation of the Learning Management System (LMS), integration of Information and Communication Technology (ICT) in teaching-learning practices, and adoption of continuous assessment mechanisms to support student learning outcomes and provide academic assistance to advanced and slow learners.

6. Skill Development and Employability Enhancement

To consider the introduction and expansion of skill-oriented and employment-focused

NSD courses aligned with local and regional needs, thereby enhancing student employability and industry readiness.

7. Institutional Values, Best Practices and Community Engagement

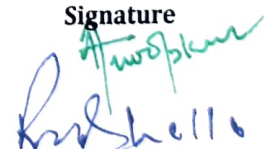
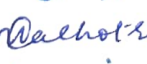
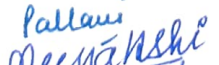
To discuss strengthening industry-academia linkages through Memorandums of Understanding (MOUS) with industries and social organizations for internships, industrial training, and community engagement opportunities. The agenda further includes deliberations on village adoption initiatives, awareness and cleanliness drives, and the conduct of academic and green audits for quality enhancement and environmental sustainability.

Proceedings of the Meeting

1. The committee reviewed and approved the Action Taken Report (ATR) on the resolutions passed during the previous meeting and expressed satisfaction with the progress made on the implementation of various academic and administrative initiatives.
2. The committee approved the maintenance, repair, and augmentation of institutional infrastructure, including library resources, staff rooms, utility systems, and other campus facilities to support a conducive academic environment.
3. The committee deliberated upon the admission strategies for the academic session 2026–2027 and resolved to strengthen outreach activities through counselling sessions, awareness campaigns, promotional initiatives, and enhanced student support mechanisms to improve enrolment.
4. The committee discussed the Academic Calendar for the session 2026–2027 and approved the schedule of academic, co-curricular, and extension activities. The committee also reviewed preparations for the Students' Induction Programme,

Convocation-cum-Prize Distribution Function, NCC/NSS enrolment drives, and other institutional events.

5. The committee emphasized the importance of faculty development and encouraged teaching staff to actively participate in Orientation Programmes, Refresher Courses, Faculty Development Programmes (FDPs), workshops, seminars, conferences, and other professional development activities organized by reputed institutions.
6. The committee reviewed the implementation of ICT-enabled teaching-learning practices and discussed the effective utilization of Learning Management Systems (LMS), smart classrooms, online assessment tools, and learner-centric pedagogical approaches to enhance academic outcomes.
7. The committee discussed strengthening industry-academia collaboration through the signing and renewal of Memorandums of Understanding (MOUs) with industries, educational institutions, and social organizations for facilitating internships, industrial training, skill development programmes, placement opportunities, and community engagement activities for students.
8. The committee deliberated upon the proposal for adopting selected villages under institutional outreach initiatives to organize awareness programmes, cleanliness drives, health and environmental campaigns, and community development activities. The committee also reviewed the conduct of external academic and green audits and appreciated the efforts undertaken towards quality assurance and environmental sustainability.

Name	Signature	Name	Signature
Dr. Anuj Kumar Sharma		Dr. Anoop Vats	
Dr. Subhash Chand		Mr. Raj Kumar Bhalla	
Mrs. Mandeep Malhotra		Mr. Bhuwan Goyal	
Dr. Pallavi Kataria			
Dr. Meenakshi			
Mrs. Priyanka			
Dr. Varun Goel			
Mr. Ajay Kumar pal			
Mr. Jagdeep Singh			