



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	LR DAV COLLEGE, JAGRAON
Name of the head of the Institution	KARAN SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01624223260
Mobile no.	9988484840
Registered Email	info@lrdavjagraon.com
Alternate Email	lrdaviqac@gmail.com
Address	LAJPAT RAI DAV COLLEGE, COLLEGE ROAD, JAGRAON
City/Town	JAGRAON
State/UT	Punjab
Pincode	142026

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			Self financed and grant-in-aid																
Name of the IQAC co-ordinator/Director			ANUJ KUMAR SHARMA																
Phone no/Alternate Phone no.			01624223260																
Mobile no.			9780457635																
Registered Email			info@lrdavjagraon.com																
Alternate Email			lrdaviqac@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://lrdavjagraon.com/wp-content/uploads/2022/10/2018-19-AQAR.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://lrdavjagraon.com/wp-content/uploads/2022/10/Academic-Calendar-2019-20.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.58</td> <td>2016</td> <td>19-Jan-2016</td> <td>18-Jan-2021</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.58	2016	19-Jan-2016	18-Jan-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.58	2016	19-Jan-2016	18-Jan-2021														
6. Date of Establishment of IQAC			07-Jan-2016																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Budget Allocation under various heads	15-Jan-2019 00	650
Academic and Administrative work distribution	08-Jul-2019 00	650
Academic Calendar Formulation	08-Jul-2019 00	650
Conduction of regular IQAC meetings	11-Jul-2019 00	9
Collecting feedback from students through feedback committee	28-Apr-2019 00	180

L::asset('/', 'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Sciences	financial subsidy	CDC, Panjab University, Chandigarh	2020 02	30000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC formulated various committees at the start of the session for efficient execution of the decisions taken by IQAC.
- IQAC prepared the academic calendar

of the college at the start of the session. • IQAC successfully prepared and submitted the AQAR report of the previous session i.e. 201819. • Through the feedback committee of the college, IQAC got the feedback report of the students, analyzed. • IQAC thoroughly chalked out the plan for the admission campaign of the college for the upcoming session i.e. 202021 • IQAC activated the alumni association of the college. • With the efforts of IQAC professional development of faculty improved significantly.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar Formulation	Systematic implementation of academic activities
Activity calendar	Extensive participation of students in extra mural activities in college
Budget Allocation under various heads	Regular upkeep of the infrastructure and organisation of various activities in the session
Power decentralisation by constituting various committees	Effective and Efficient implementation of the various decisions taken in IQAC meetings and ensuring better transparency.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

19-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The College has been making advances in the existing Management Information System (MIS), which keeps a track on providing information related to students and other members. We have

been following MIS both in manual and computerized manner. Efforts are being made to follow intelligent automated computerized MIS. So far, the MIS used at various levels is as follows:

Accounts Department - We are having software for handling all jobs related with accounts. Students' record - Students' record like attendance, marks of House Tests, Internal Assessment and information related to university examination are managed both manually and through computer. SMS through notification gateway is sent to parents regarding low attendance and academic performance etc. Parent Teacher meetings are also held. Information is disseminated through college website, Social Network: Information to stakeholders through college website. Teachers Service record - Most of records related to teachers are maintained through computer, like Leave record of teachers, total number of lectures delivered by the faculty and number of lectures attended by the student both manually and through computer. Library - We are using SOUL Software (college version) for circulation, cataloging and accession of books. Library cards of students are also generated through software .So, Computerised MIS is efficiently working in library. Manual MIS is maintained in various departments including Hostel, Sports department (to take record of students' sports activities), NCC NSS for keeping record of academic functions, various cocurricular activities and student participation details and prizes won in various cultural activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. We adopt the curriculum provided by Panjab University, Chandigarh. Any revision in the syllabus or curriculum is done at the university level though we have indirect access through our members in the Board of Studies (BOS), PU Chandigarh. Depending on our resource potentiality, institutional goals and concern for the students, we strive to impart quality education. The institution has a well-structured and effective mechanism for

the implementation of the curriculum. Following are the various means through which the curriculum is executed : 1. Regular meetings of the heads of the various departments are held with the Principal cum Chairperson IQAC. The in-charges discuss their plans for the academic and extracurricular activities of their respective departments. 2. Academic Calendar is prepared as per the Panjab University, Chandigarh. The academic schedule and the activity calendar are prepared at the start of the session by IQAC. 3. Special stress is laid on the use of ICT in classrooms, like PowerPoint presentations, smart boards and audio-visual support facilities etc. along with the traditional lecture method for effective delivery of the curriculum. 4. The institution has been regularly organizing seminars and other co-curricular activities to integrate human values and ethics among its students. The university curriculum itself includes educating the students against child abuse and Women harassment through Environment education in all the undergraduate courses. We feel proud in stating that in our college the instances of ragging or women harassment are nil. The college has constituted an anti-ragging committee in accordance with the guidelines of UGC. The students can lodge a complaint with the committee in case of any inconvenient incident. 5. To ensure discipline among the students, the IQAC constitutes a discipline committee at the start of the session. 6. Internal assessment is done transparently with examined answer scripts shown to students

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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No Data Entered/Not Applicable !!!

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback questionnaire is developed and discussed by the feedback committee with the IQAC. The questionnaire is then distributed to the different departments to get it filled from students. Duly filled feedback forms are then submitted to the feedback committee. The feedback committee analyses the forms statistically in a tabular form for each part. The feedback committee then prepares a detailed report of the student's feedback and submits the same to IQAC. The IQAC in its meeting discusses the feedback report and necessary steps to be taken in the possible area of improvement. The principal evaluates these with each teacher and motivates him/her to look at the specific areas where upgradation and improvement is required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	519	131	9	0	37

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used

46	15	6	7	7	2
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

IQAC makes efforts for the holistic development of students through :- 1) Orientation:-New students are briefed on matters pertaining to their programs /courses /fee/accommodation and rules and regulations of the college. They are also advised on personal safety and security. 2) Counselling:- Counselling services on academic and non-academic matters are also made available to all students by the teachers and through guidance and counselling cell. 3) Professional Guidance:- Regular Annual Industrial visits are provided to the students. The college authorities take care of the interests of all the students on rolls. 4) Sports Guidance :- The college has a spacious ground and other necessary equipment including gym for various sports activities. IQAC has been continuously guiding and motivating the physical education department to make efforts for providing a congenial sports environment in the college so that maximum students can be brought into the ambit of sports activities. 5) Extramural guidance :- Participation in various college activities and Youth festival is a regular feature of our college for which IQAC proposes some activities to be incorporated in the annual activity calendar by the EMA committee of the college for organizing various the training programmes for various activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
650	46	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	28	25	5	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects, seminars, quizzes etc. The teachers hold test sessions as a part of their regular curriculum. The teachers explain to the students how they can improve their scores in forthcoming examinations by expressing themselves more appropriately in response to questions. These tests

help the students to evaluate themselves and prepare for the final examination. Some departments provide regular, weekly tutorials. Remedial instruction is given to slow learners and physically challenged students. Peer evaluation is also employed by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. Group assessment is conducted by teachers when students are assigned group presentations on curricular and co-curricular, topics. The University allows students to apply for re-evaluation of University answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar as provided by university: Summer vacation : 31-05-2019 (Friday) to 07-07-2019 (Sunday) (38 days) College opens : 08-07-2019 (Monday) Teaching starts (i) For ongoing classes : 23-07-2019 (Tuesday) (ii) For new admission classes : 23-07-2019 (Tuesday) Academic Term I I, III V Semester : 23-07-2019 (Tuesday) to 30-11-2019 (Saturday) (105 days) End Semester Examination : 02-12-2019 (Monday) to 21-12-2019 (Saturday) (18 days) Winter Break : 22-12-2019 (Sunday) to 08-01-2020 (Wednesday) (18 days) Academic Term II (II, IV VI semester) College reopens : 09-01-2020 (Thursday) to 04-05-2020 (Monday) (93 days) End Semester Examination : 05-05-2020 (Tuesday) 30-05-2020 (Saturday) (22 days) Summer Vacation (tentative) : 31-05-2020 (Sunday) to 05-07-2020 (Sunday) (36 days) Total teaching days of academic term I II 105 93 198 days Internal Activity Schedule of the college : July: Havan Yajna- At the beginning of the session Talent hunt/Teej Celebrations (3rd August, 2019) August: World Senior Citizens day (8th August 2019) Independence day (15th. August, 2019) College Foundation day (26th August, 2019) September: Teachers' day : 5th September 2019) National/International Seminar by a department (In between 15th to 20th September,2019) October: Zonal Youth Festival November: Departmental Seminars/Extension Lecture/Conference / Workshops of 2019 December: Semester Exam, 2019 January: Lohri Celebrations:13 Jan,2020 Birth anniversary of Lala Lajpat Rai : 28th Jan., 2020 February: Annual Athletic meet (2nd week of Feb. 2020) March: International mother language day (21st Feb., 2020) National Science day (28th February, 2020) International Womens day (8th March, 2020) World day for water (22nd March 2020) April: Annual Prize distribution function (1st week of April, 2020) Educational Tours (2nd week of April, 2020) Farewell parties of different facilities (Last week of April 2020)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://lrdavjagraon.com/wp-content/uploads/2022/03/PSOs_POs_COs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://lrdavjagraon.com/wp-content/uploads/2019/08/Student-satisfaction->

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	history	1	Nill
International	chemistry	1	Nill
International	history	1	Nill
International	mathematics	1	Nill
International	commerce	1	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	2	0
Presented papers	0	9	0	0
Resource persons	0	5	1	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Kargil Vijay Divas	NCC	1	71
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Acknowledgement	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	LRDAV College, Jagraon and IQAC unit	Teej celebration(10 August, 2019)	11	150
Gender Issue	LRDAV College, Jagraon and IQAC unit	Women's day celebration(7 March, 2020)	20	86
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
900000	39110

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Campus Whizz	Fully	--	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	170	4	1	4	4	1	1	40	0
Added	0	0	0	0	0	0	0	0	0
Total	170	4	1	4	4	1	1	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
630000	Nill	1400000	Nill

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Upgradation of computers and other laboratory equipments is done as per the requests available from the incharges of their respective departments. The equipments are purchased through a purchase committee constituted by the Principal. The maintenance of the computer software and hardware is done through the annual maintenance contracts given to the respective firms. The annual maintenance contract of online UPS is given to the Power sure technologies, Chandigarh. Annual maintenance contract of library software is given to Contemporary Software Services Pvt. Ltd. For the classrooms and sports complex, upgradation and maintenance is a regular process depending on need.

<http://lrdavjagraon.com/wp-content/uploads/2019/08/Procedures-for-maintaining-and-utilizing-the-physical-academic-and-support-facilities-laboratory-library-sports-complex-computers-classrooms.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE CONCESSION FROM COLLEGE	52	239278
Financial Support from Other Sources			
a) National	SC Scholarship, National Scholarship (Merit), National Scholarship (Minority), Single Girl Child from Panjab University, Merit Scholarship from Panjab University, Disability Scholarship from Panjab University	63	692426
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	12	B.A.	Humanities	LRDAV COLLEGE, JAGRAON	MA (ENGLISH), MA (PUNJABI), MA (ECONOMICS), MA (HISTORY), M.Sc. (MATHEMATICS), PGDCA
2019	2	B.Sc.	Science	LRDAV COLLEGE, JAGRAON	PGDCA
2019	1	Computer Applications	Computer Science	LRDAV COLLEGE, JAGRAON	PGDCA
2019	15	Commerce	Commerce and Management	LRDAV COLLEGE, JAGRAON	Master in Commerce, PGDCA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Sports Day - 2019	Institutional level	105
Two days National Seminar RAMSPACS, 2020 sponsored by C-DC, PU, Chd. (19-20 Feb, 2020)	National Level	55
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

nil

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the guidance of IQAC, the administrative work of the college is decentralised by formulating various committees at the start of the academic session, for smooth, efficient and prompt conduct. The conveners of these committees organize regular meetings with committee members so as to chalk out plans in line with the directions of IQAC. The selection of the staff members

is also done in a decentralized manner. The covered staff is appointed jointly by the DAVCMC, New Delhi jointly with the representatives from Punjab University. The uncovered staff is appointed by DAVCMC, New Delhi. The ad-hoc staff is appointed by the Principal, LMC representatives, HOD's and a panel of subject experts through an appropriate channel

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being affiliated with Panjab University, Chandigarh, the college follows the curriculum proposed by the university. Though, we have indirect access to develop and amend the curriculum through members of the Board of Studies from our college. Along with it, the feedback system is streamlined. Teachers' Feedback and Student Feedback are obtained covering various aspects of the teaching-learning process. This feedback is used for academic quality enhancement and suggestions are communicated to the university through the member of the Board of Studies
Teaching and Learning	<ul style="list-style-type: none"> • The College has been encouraging the use of ICT-based teaching and in order to make it more effective, most of the departments are equipped with necessary computer-related infrastructure and internet facilities. Students are encouraged to submit their assignments in the form of PPTs to accentuate their knowledge of technology. • Departmental meetings with the Principal are convened at the beginning of the academic session for planning the effective implementation of the curriculum. Teachers are advised to prepare effective lesson plans to deliver lectures effectively and to complete the syllabus on time. • Interactions of teachers and students with experts during seminars, workshops and extension lectures are organised in the college to enlighten them on diverse aspects of knowledge. • Updating the library at regular intervals is a priority for the college. Reading habits are encouraged in students to motivate participative learning. The college awards the student who makes the best use of the library during the session. •

Industrial visits are organized by various departments to equip students with first-hand knowledge about the technical know-how of industrial units.

- Every year educational trips, as well as field trips, are organized to instil first-hand knowledge of various places among students.
- Extra classes (free of cost) are provided to both the weak and brilliant students.

Examination and Evaluation

- The college implements all the examination and evaluation reforms initiated by Panjab University, Chandigarh to which the college is affiliated.
- Internal assessment is given on the basis of consistent performance of the students in class, mid-semester exam, sub mission of assignments, project completion, presentation and conduct in class.
- External examiner is appointed for fair conduct of the final practical examination.
- Regular class tests are held at the departmental level so as to have a proper assessment of students and for better preparation of the students for final exams. On the basis of the result of the class tests, remedial classes are arranged for the poor and weak students.
- The college staff wholeheartedly performs examination duties assigned to them by the university and acts as Superintendents, deputy superintendents, assistant superintendents, and flying squad and also evaluates university examination sheets.

Research and Development

IQAC ensures the promotion of research temperament amongst faculty members and encourages them to participate in research-oriented activities provided by variegated faculty development programs. There has been a notable increase in the participation of the faculty in seminars and conferences and research publications in national as well as international journals. Faculty is availing optimum utilization of the N-list facility to access e-journals and e-books.

Library, ICT and Physical Infrastructure / Instrumentation

The library is fully computerized. SOUL software and Campus Management Software (Library module) are installed, computerized cataloguing, book issuing and receiving are

	<p>introduced, a computerized browsing facility is available and an e-journal facility is also provided to staff. A well-informative website highlights significant information about the college. Dedicated software is installed in the Admin block for office work-Admission, Students ' records, Examination and accounts. There is a facility for smart classrooms along with smart boards and projectors. The seminar hall is provided with the facility of a digitalized podium. The majority of the teaching departments have been provided with computers and printers along with access to the internet.</p>
Human Resource Management	<p>In order to ensure that the college staff contributes towards the productive development of the institution, they are encouraged to participate in self-development programs like orientation, refresher courses and faculty development programs. They are motivated to undertake research on a part-time basis and are given academic flexibility to involve themselves in research activities. The institution provides a library, laboratory and internet facilities for research activities. Staff members are granted duty leaves to attend seminars, workshops and conferences</p>
Industry Interaction / Collaboration	<p>Industrial visits are organized by the Department of Commerce to give the students practical exposure to the industrial scenario. So far we have not collaborated with any industry for any placements</p>
Admission of Students	<ul style="list-style-type: none"> • Admission of students is done on a first come first served basis according to the norms laid down by Panjab University, Chandigarh. • To make the admission process smoother, a more fluid admission strategy is formulated. • Teachers from every Department are deputed to the guidance cell during admission days to help students and parents in satisfying their doubts pertaining to admission. • Facility of helpdesk is provided to redress queries regarding admission schedule, fee structure and availability of seats. • Another helpdesk is provided to guide students for different financial aids available in the college. • To reduce

the dropout rate due to financial constraints, the institution provides flexibility in the payment of the fee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The data related to administration, finance and accounts, admission and examination generated through e-governance assists IQAC to plan the development programs.
Administration	<ul style="list-style-type: none"> • The college admin office has software to provide information related to students and staff members. • Student's records of attendance, internal assessment, student registration returns and examination returns are sent online. • Information related to the university is communicated to students through text messages and Facebook. • Leave record is maintained both offline and online. • SOUL software is installed in the library for easy circulation, cataloguing and accession to books • All records related to EMA, NCC and NSS are maintained online. • Students' participation forms in youth festivals and other events are filled through portals.
Finance and Accounts	<ul style="list-style-type: none"> • In the domain of finance, there is the provision of providing provident funds online. • Along with it, Post Matric Scholarship for SC'S and BC'S, meritorious scholarship is provided online. • Information about salary and PF related to retired and working employees is sent online when demanded
Student Admission and Support	<ul style="list-style-type: none"> • Student's registration returns and examination returns are sent online. • Notifications about the last date of admission, fee deposition, different scholarships and datasheet are communicated to students through SMS. • There is also a provision for online availability of results to students
Examination	<ul style="list-style-type: none"> • Students' examination returns are sent online • Internal Assessment is uploaded online. • Examination forms are also filled out online

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Mathematical Methods and Computation in Engineering	2	01/07/2019	06/07/2019	06
AICTE sponsored Big Data Analytics using Machine Learning Techniques	1	09/12/2019	20/12/2019	12
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	17	0	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Duty leaves for attending Orientation, Refresher and Short Term courses offered by ASC. CPF, GIS and gratuity are also offered by the college. AC staff rooms, water coolers. Departmental libraries are provided in each 	<ul style="list-style-type: none"> PF, GIS, ELIP by the college Centrally AC office Uniform for menial staff Campus Wiz software is provided to non-teaching staff for assistance in administrative work. Admission to the children of class four employees 	<ul style="list-style-type: none"> Scholarships and Concessions Library and resource network centre with internet access facility. Sports Department, NSS, NCC Grievance Redressal Cell, Sexual Harassment Cell, Career Counselling and Guidance Cell for

department. • Computers with internet facilities are provided to each department. • Mess facility is provided for meals in the hostel. • Gym facility is open to be used by faculty members

is provided at discounted rates for the whole year. • Servant quarters are provided to needy staff members.

unobstructive Development of students • Common rooms for boys and girls, washrooms, water cooler with attached purifier facilities, Girls Hostel, and Photostat facility at subsidized rates is also available • Ragging is strictly banned in college. • Trips and tours are organized every year. • Gym facility is provided to the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has been regularly conducting internal financial audits through some financial audit firms with the consent of the DAV Colleges Managing Committee, New Delhi. In 2018-19 AP Singh Associates, Jalandhar conducted the financial audit of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donations from various persons and organizations	194770	Development of college
No file uploaded.		

6.4.3 – Total corpus fund generated

194770

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

So far, no formal Parent Teacher Association has been organized. However, at least one Parents Teacher Meet is convened during each semester before the examination so as to intimate the parents about the performance of their wards in curricular and co-curricular activities.

6.5.3 – Development programmes for support staff (at least three)

• Staff quarters are provided to needy staff members. • Uniform is provided to menial staff. • Fee concession is provided to the children of support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• IQAC conducts regular meetings for the academic, financial and administrative development of the college. • AQAR preparation by IQAC is on regular basis. •

Making efforts for increasing the use of ICT by faculty in teaching-learning process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Teej festival for girl students	03/08/2019	03/08/2019	150	0
Women's Day	07/03/2020	07/03/2020	86	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has been up keeping the solar water heating system for girl's hostel and it has been meeting approximately 5 of the total power consumption

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	31/07/2019	304	Fee concession to needy students	Affordable education	52

2019	Nil	1	08/07/2019	15	advertisement campaign (as a part of admission policy of college)	Literacy awareness	100
2019	Nil	1	31/07/2019	304	Women's cell	Women empowerment	5
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College prospectus for students	01/07/2019	Students get to know about the various rules and fees in the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
havan Yajna	Nil	Nil	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation in the college campus to keep the environment pollution free is a regular feature. The students are guided to reduce the wastage of water. Plastic is completely banned in the institution. Groundwater recharging systems are installed in the campus. The college has started the digital record maintenance in library and administrative office to minimise paper wastage.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Every year , to promote education for all a fair amount of scholarships and fee concessions is granted to the needy, but deserving students In order to purify the environment the botanical garden of the college is regularly maintained. The college is managing organic waste to generate manure on the college ground.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://lrdavjagraon.com/wp-content/uploads/2019/08/Best-practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Havan Yajna is performed every month to elevate the students morally and spiritually. All the college staff, members of the management, and students as well become a part of this yajna. The college Principal delivers a lecture on moral values after the Havan Yajna. Students are given printed handbooks of havan yajna mantras which they chant with the priest while performing the havan and also made to offer this in the holy fire which scientifically cleanses the environment. Our college is the only institute in the region where this ritual is followed so ardently to keep the students connected to the Almighty and seek

his blessing for every future endeavour

Provide the weblink of the institution

<http://lrdavjagraon.com/wp-content/uploads/2019/08/INSTITUTIONAL-DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

- All the teaching departments would be encouraged to organise seminars/conferences and workshops to promote research in the college. Further, they would be encouraged to apply for major and minor research projects with various funding agencies.
- Faculty will be told to maximize the use of ICT based teaching and learning.
- The institute plans to apply for new course in MSc Physics.
- The institute plans to install solar lights.